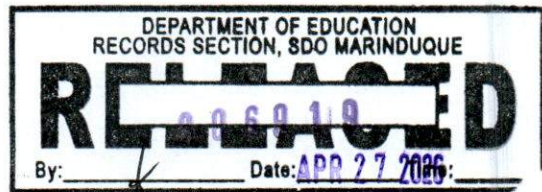




Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

April 27, 2026

DIVISION MEMORANDUM

No. 045 s. 2026

**LEARNING SYSTEMS REFORM POLICIES ORIENTATION FOR
 DIVISION OFFICE PERSONNEL, SCHOOL HEADS, AND TEACHERS**

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary, Secondary, and Integrated School Heads
 All Others Concerned

1. Per Memorandum DM-LS-2026-138 titled "Planning Conference on Learning Systems Reform Policies Orientation for Other Division Office Personnel, School Heads, and Teachers" and results of Planning Conference held on April 21, 2026, this Schools Division, through the Curriculum Implementation Division, in coordination with the Curriculum and Learning Management Division – MIMAROPA Region, will attend the Orientation for Division Office Personnel, School Heads, and Teachers on the following dates and venues:

Date	Participants	Modality	Venue
May 6, 2026	All concerned SDO Personnel and School Heads	In-Person	SDO Conference Hall, Malusak, Boac, Marinduque
May 7, 2026	All Elementary, Secondary, Integrated, and ALS teachers	In-Person	Torrijos Stadium, Torrijos, Marinduque

2. This activity is to be facilitated by DepEd Central Office and primarily aims to ensure that SDO Personnel, School Heads, and Teachers gain full understanding of the Learning Systems Reform Policies for School Year 2026-2027.

3. Hundred percent (100%) attendance of concerned SDO Personnel, School Heads, and Teachers is a must.

4. Attached are the Division and Torrijos District Working Committees and their Terms of Reference.

5. Immediate and wide dissemination of this Memorandum is desired.

LYNN G. MENDOZA, EdD
 OIC, Schools Division Superintendent

Encl.: As stated
 Reference: DM-LS-2026-138
 To be indicated in the Perpetual Index under the following subjects:

BASIC EDUCATION
 ORIENTATION
 TEACHERS



DIVISION TECHNICAL WORKING COMMITTEES

Committee	In-Charge	Terms of Reference
Executive Chairperson	Dr. Lynn G. Mendoza	Ensures that all committees work in harmony for the successful conduct of the orientation
Co-Chairperson	Dr. Mabel F. Musa	Supports the Executive Chairperson in the operational management of the orientation
Program Manager	Mr. John M. Chavez	Ensures that all the School Heads and teachers receive high-quality instructional guidance
Program Committee	Mrs. Jelly L. Sore Dr. Jennifer E. Monte	Design the official program flow Manage the Master of Ceremony and scriptwriting
Registration and Secretariat	Dr. Mariam B. Rivamonte Mrs. Constanca R. Vasco Dr. Ma. Corazon A. Borja	Organize pre-registration and on-site check-in systems Generate the final attendance report
Logistics and Physical Plant	Mr. Freddie M. Malabayabas Dr. Dingson A. De Sena Mr. Warlito P. Constantino	Manage venue layout, seating arrangements, and ventilation Ensure enough number of and high quality audio-visual systems Coordinate power backups for technical equipment
Safety, Health, and Security	Mr. Romualdo O. Magculang Dr. Jay P. Peña Mrs. Aurea L. Mazo Nurse Susan P. Fatalla Dr. Eugenil L. Rodil	Direct vehicles to designated parking areas Manage flow at entrances and exits Set up a first-aid station with a standby nurse/ambulance for emergencies
Food and Refreshment	Dr. Nestor T. Rualo Dr. Maria Lourdes P. Ricohermoso	Manage the distribution of food packs for the participants Manage waste disposal
Socials and Engagement	Mrs. Annabelle M. Marmol Mrs. Myra R. Labay	Organize icebreakers and energizers suitable for the crowd Document the event
ICT and Technical Support	Dr. Joven M. Mogol Mr. Joseph Arnold L. Almonte Mr. David M. Zoleta Mr. Alvin L. Ricamara	Ensure the seamless operation of all audio-visual and digital equipment

TORRIJOS DISTRICT TECHNICAL WORKING COMMITTEES

Committee	In-Charge	Terms of Reference
Chairperson	Dr. Dingson A. De Sena	Ensures that all working committees work in harmony in the conduct of the teachers and school leaders orientation
Co-Chairperson	Mr. Jaime R. Almonte	Assists in the overall conduct of the program
Program Committee	Mrs. Edna M. Jalos Mr. Norman P. Romasanta Mr. Mario M. Almonte	Communicate with the division in-charge on the flow of the program and secure the Master of Ceremony
Registration	Mrs. Ederlyn Quezada Mrs. Rosa Lea Santileces Mrs. Vanessa Melendrez Ms. Girlie W. Mirano Mrs. Lerma Alvarez Mrs. Donna Bella R. Rocha	Organize onsite registration of all participants of the orientation
Usherette	Dr. Grace V. Cabral Dr. Meleah P. Rey Dr. Carol R. De Luna Mrs. Virginia Grimaldo	Accommodate guests, DepEd officials and participants during the orientation
Secretariat/ Documentation	Mrs. Elizabeth R. Paralejas Mrs. Rosalie Pernia Mr. Joey M. Mataac	Document activity/ orientation activities and capture photos during the conduct of the activity
Logistics and Physical Plant	Mr. Christopher Recana Mr. Joseph F. Regis Mr. Randy Candelaria Mr. Joselito P. Linga	Manage the seating arrangement and ventilation of the venue
Safety, Health, and Security	Mr. Marlon Valenzuela Mr. Jeremie Ricohermoso Mr. Allan T. Retardo Mr. Zimre Fadriquela Health Personnel/ BNS Hon. Ronulfo Del Mundo PNP Personnel	Manage parking areas and traffic flow during entrance and exits of the participants Set-up first aid station with a standby nurse/ ambulance for emergencies
Food and Refreshment	Mrs. Joan V. Pilar Mrs. Maritess Pelobello Mrs. Cristina C. Colopano	Co-manage the distribution of food packs for the participants and manage waste disposal
Social Engagement	Mrs. Maria Judhee S. Rivamonte Mr. Ludy A. Roldan	Organize icebreakers and energizers for the crowd
ICT and Technical Support	Mr. Jerome Catamio Mrs. Bernadeth Requintel Dr. Cherry Ann F. Del Mundo-Jalos	Ensure the seamless operations of the audio-visual and digital equipment